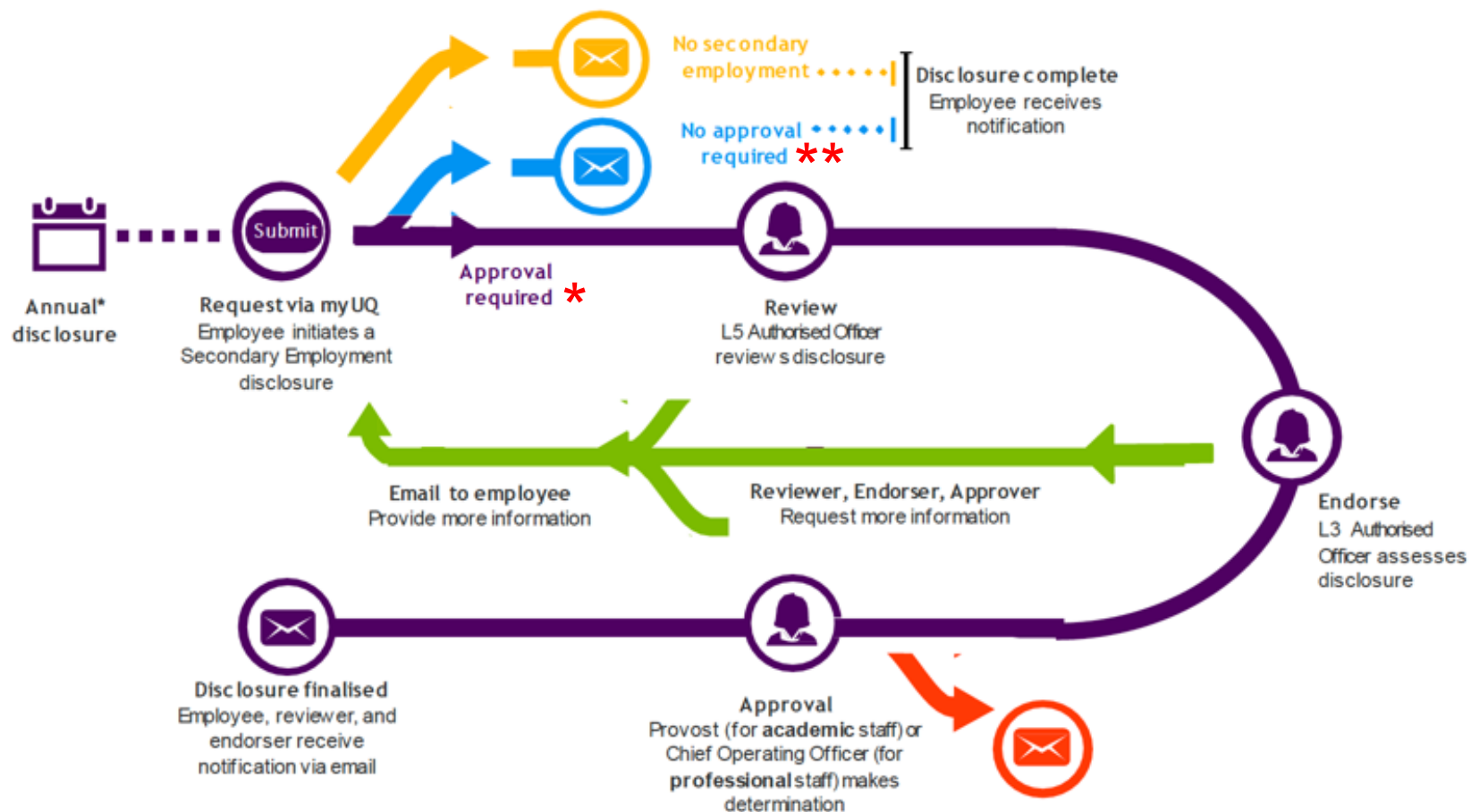


Secondary Employment Register Workflow



* Approval workflow required only for:
 - Additional Academic Employment;
 - Paid employment or Directorships of another entity that utilises UQ intellectual property that the staff member has contributed to; or
 - Directorships of a publicly listed company.

** No approval workflow required for:
 - Sole trader or employed or engaged in a company / partnership / trust;
 - Volunteer in a fiduciary capacity; or
 - Other
 (if an actual, perceived or potential conflict exists, staff member to provide details via an on-line Conflict of Interest Disclosure)

Withdrawn Disclosure withdrawn
 Approver withdraws the request, details **not** stored in register.
 Employee, reviewer and endorser receive notification.