

After Hours Access & Fire System Isolation Requests

PF707

This form **MUST** be submitted by an authorised officer to UQ Security at security@pf.uq.edu.au no later than **3pm the day before** access or isolations are required. An authorised officer is deemed to be one of the following:

P&F Project Officer, P&F Trade Supervisor or UQ ITS Staff.

Requirement: Choose an item.

Date Lodged:

Building Name:

Building Number:

CONTACT DETAILS

Contractor's Company		Phone		Email	
Contractor Name		Phone		Email	
UQ Contact		Phone		Email	

UQ Contractor Induction complete? Yes No

**Note: After Hours and Off-campus isolations will incur a Contractor charge.
Rectification of contaminated/damaged/faulty detectors will be at Contractor's cost.**

Date (From-To)	Time From	Time To	Area/Level/Room
to			
to			
to			
to			
to			
to			

Is access required on: Saturday? Sunday? Public Holiday?

Access is required to the following areas within location above:

SERVICES (Switchboard / Plant Rooms / Comms Rooms)

HIGH VOLTAGE (HV) *Must be authorised by approved P&F electrical contact*

Approval for HV entry given by:

DATA ROOMS

CHILLER PLANT ROOM *Must be authorised by approved P&F contact*

Approval for Chiller entry given by:

COMMENTS (Long term dates must be specified)
