## Details of the Laboratory

<table>
<thead>
<tr>
<th>Building Name</th>
<th>Building Number</th>
<th>Laboratory Room Number</th>
<th>Type of Laboratory</th>
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<tbody>
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Name of Laboratory if applicable

Laboratory Manager Name

Laboratory Manager Email/Telephone

Do you require cleaners to undertake a site specific induction to your laboratory prior to cleaning?  

Yes ☐ No ☐

Forms to be completed annually (January) & returned to PF Assist pfassist@pf.uq.edu.au or via Archibus cleaning request. If your form is not completed, your laboratory may be taken off the cleaning schedule until the form is received.

### Laboratory Manager Hazard Identification (identify any hazards present in lab)

Identify the final status of laboratory (please select one box only)

1. No Hazards or Controlled Hazards - Normal Cleaning Staff may clean ☐
2. Hazardous Equipment/Chemicals - Cleaners not allowed in Laboratory ☐

Name: ____________________________ Signature: ____________________________ Date: ____________________________

### Cleaning Auditor Hazard Identification (identify any hazards present in lab)

Identify the final status of laboratory (please select one box only)

1. No Hazards or Controlled Hazards - Normal Cleaning Staff may clean ☐
2. Hazardous Equipment/Chemicals - Cleaners not allowed in Laboratory ☐

(If No.2 is selected, then place sign on door & tick the following box: ☐)

Name: ____________________________ Signature: ____________________________ Date: ____________________________

### Cleaning Contract Supervisor Hazard Identification (identify any hazards present in lab)

Identify the final status of laboratory (please select one box only)

1. No Hazards or Controlled Hazards - Normal Cleaning Staff may clean ☐
2. Hazardous Equipment/Chemicals - Cleaners not allowed in Laboratory ☐

(If No.2 is selected, ensure cleaners do not enter room)

Name: ____________________________ Signature: ____________________________ Date: ____________________________