THE UNIVERSITY OF QUEENSLAND
AUSTRALIA

Property and Facilities Division

Form
11/13

CFW DATABASE UPDATE PF634

Chief Fire Warden to keep this page up to day and send changes to FSO for amendment to the EEP

EVACUATION COORDINATION
The following members of the Emergency Control Organisation (ECO) will coordinate an evacuation

Building Name: _____ **Building Number: _____**

Chief Fire Warden / Deputy Chief Fire Warden (Evacuation Coordinators)

CFW/ DCFW	Name	Phone Number	Email	Commence-ment date	Warden Training Date	Extinguisher Training date
CFW						
DCFW						
DCFW						
DCFW						

Fire Wardens (persons responsible) for carrying out the Evacuation Coordination procedures

Floor Level	Name	Phone Number	Email	Commence-ment date	Warden Training Date	Extinguisher Training date

Note: Warden positions must not remain vacant. The Chief Fire Warden must ensure vacancies are filled.

Email completed form to : FSO – Fire Safety Officer - fireuq@pf.uq.edu.au
EEP – Emergency Evacuation Plan.