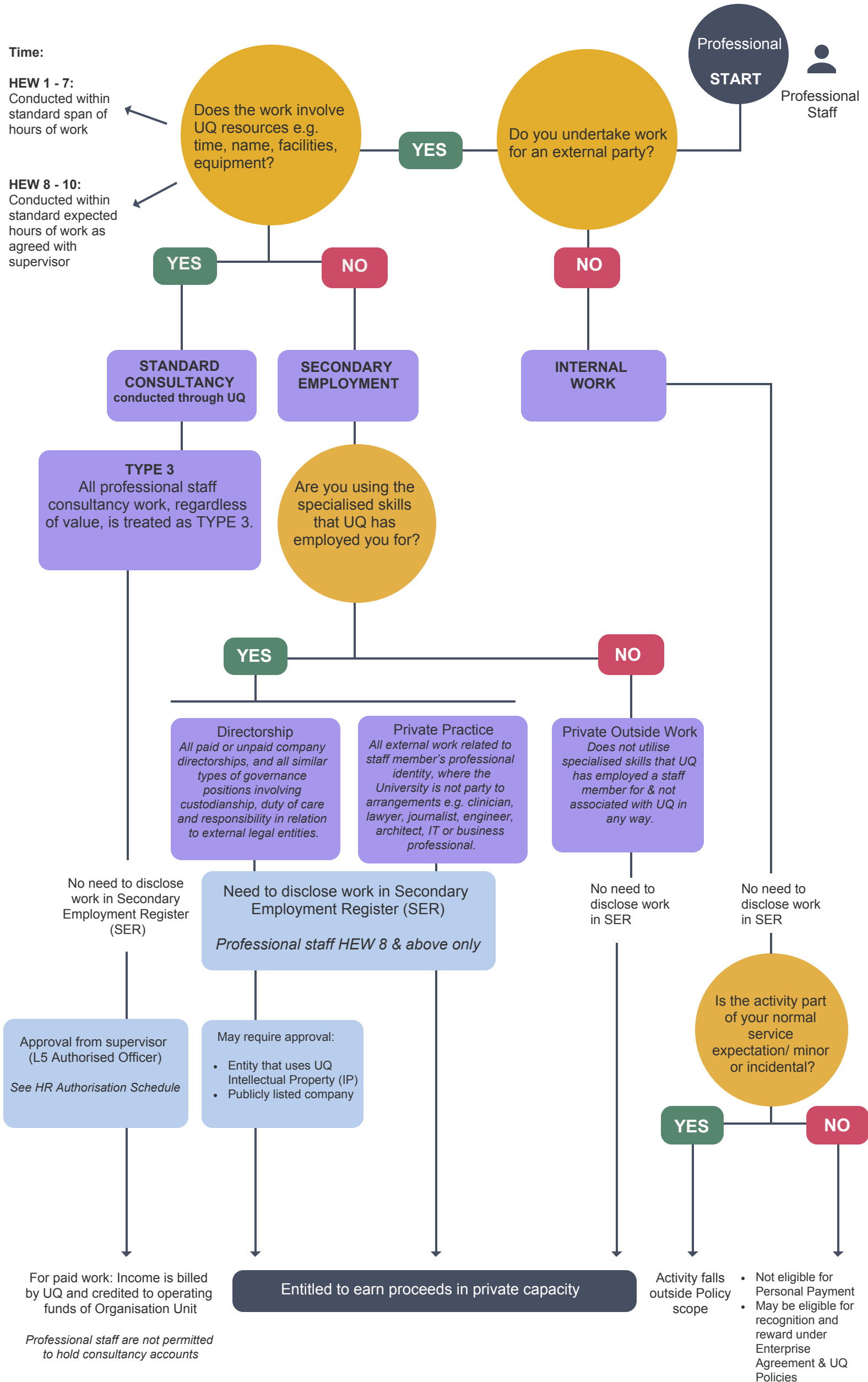


# Identifying Consultancy, Secondary Employment and Internal Work for Professional Staff

**Time:**

**HEW 1 - 7:**  
Conducted within standard span of hours of work

**HEW 8 - 10:**  
Conducted within standard expected hours of work as agreed with supervisor



*Professional staff are not permitted to hold consultancy accounts*