

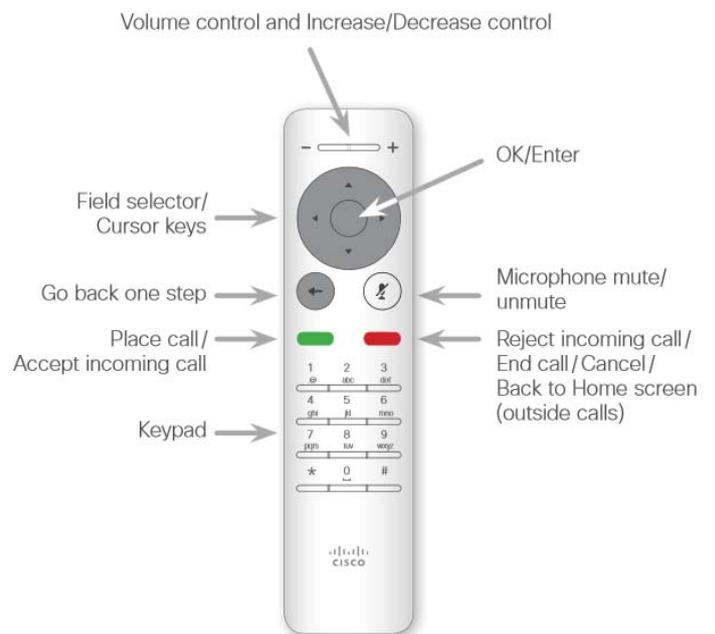
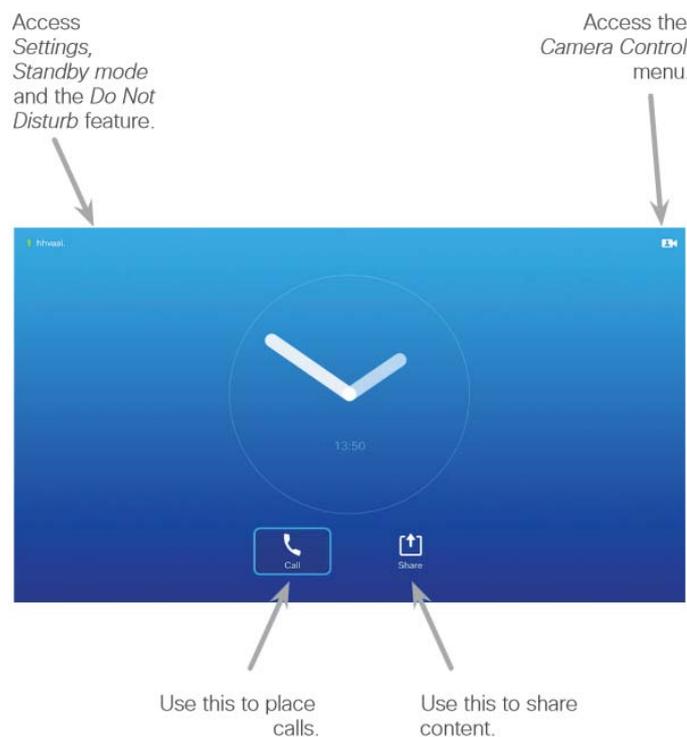
CISCO TELEPRESENCE SX10 VIDEO CONFERENCE SYSTEM

POWER ON THE SX10 & ROOM DISPLAY

Press any button on the SX10's remote control to wake the system from standby mode. If the SX10 is powered off, power the unit **ON** by pressing the power button on the front of the unit. Power **ON** the display or AV system that the SX10 is connected to via the available remote control or button panel. If the SX10's interface can not be seen on the display, make sure the correct source input has been selected by toggling the source input button.



THE SX10 INTERFACE & CONTROLS



PLACING A CALL

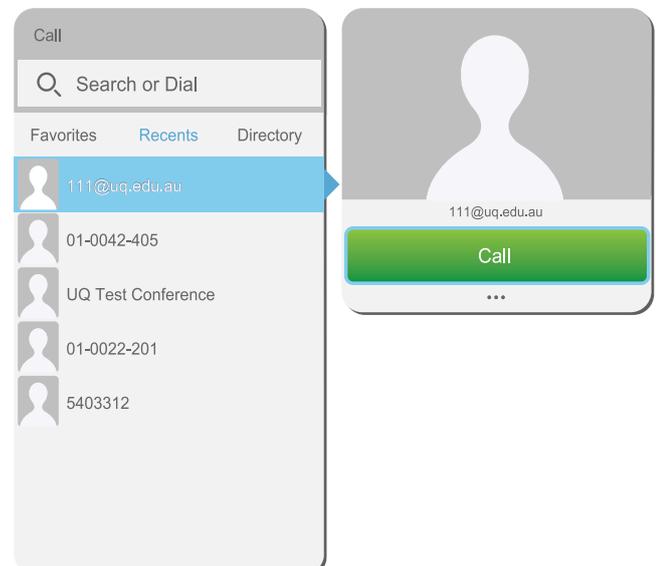
Use the cursor keys on the SX10 remote to select the **Call** option, then select the **OK** button on the remote.

Use the keypad on the SX10 remote to enter the video conferencing address you wish to call, or select an address from the **Directory** of physical video conference systems within the UQ network.

If the address you wish to dial has been used recently, you may find it within the **Recents** list.

Once an address has been either entered or selected, select the **Green** button on the SX10 remote to place the call.

To end a call, select the **Red** button, or use the cursor keys to select the **End** option on the display.



RECEIVING A CALL

When a call is received, a ringing sound will be heard through the room speakers and a pop-up menu will appear asking you to either **Accept** or **Reject** the call. Select the **Green** button to accept the call, or the **Red** button to reject the call.



SHARING A PRESENTATION SOURCE DEVICE

Connect your presentation device to the SX10 using the provided HDMI or VGA cable.

Use the cursor keys on the SX10 remote to select the **Share** option, then select the input corresponding to your presentation device.

Please note that only one call participant can share a presentation at a time. If another call participant chooses to share their presentation device, yours will no longer be visible.

To stop sharing content, use the SX10 remote control to select the **Stop Sharing** option.

LAYOUT CONTROLS

During a call, use the SX10 remote to select to the **Layout** () icon in the upper right corner, use the arrow keys to select from the available layout options, then select **OK**.

SELF VIEW & CAMERA CONTROLS

Select the Camera () icon in the upper right corner to show a preview of your camera on the display and to access the camera control functions. Use the cursor keys to adjust the position of the camera and the volume keys to adjust zoom.

AUDIO & MICROPHONE CONTROLS

Volume can be controlled by using the - and + keys on the SX10 remote. If the desired volume can not be reached, volume can be further controlled using the remote for the room's display or the AV system's button panel.

The microphone for the SX10 is located on the front of the unit, though some systems may include a table microphone, which will disable the microphone on the front of the SX10.

To mute and un-mute your microphone, toggle the microphone mute button on either the SX10 remote or the table microphone.



TROUBLESHOOTING VIDEO CONFERENCING PROBLEMS

I can not see my camera on the room display

Self View must be enabled in order to view your camera on room display. Please see the Self View instructions above.

I can not see my call recipient's camera on the room display

The cause of this issue is most likely with the call recipient's VC system. Please request that the call recipient check that their video camera is connected correctly and not muted or disabled.

The call recipients can not hear my microphone

Please ensure that the microphone is not muted by toggling the mute button on the SX10 remote or the table microphone. The best sound quality is achieved when participants are close to the microphone.

I can not hear my call recipient's microphone

Ensure that the volume on both the SX10 and the room display are turned up by adjusting the volume on both remote controls. Contact the call recipient by alternative means and request they check that their microphone is not muted.

NEED HELP?

Email: itsupportdesk@its.uq.edu.au

ST LUCIA

Ph: 07 336 (54033)

7am - 9pm weekdays during semester

7am - 5pm weekdays out of semester

GATTON

Ph: 07 546 01181

Ext: 50181

8am - 4pm Weekdays

HERSTON

Ph: 07 336 (64871)

7am - 3pm weekdays

TRI & PACE

Ph: 07 334 (61924)

7am - 3pm weekdays