

Application for UQ Research Affiliate Staff Internet Access

Complete this application to request a new service or a change to your existing service.

IMPORTANT: A UQ Research Affiliation is an organisation using AARNet. These organisations don't have the same ABN as UQ and are therefore liable for GST on the below services

1. APPLICANT DETAILS

Title	Preferred Name	Account End Date
First Name		Organisational Unit
Last Name		Employee/Student Number
Email		Additional Notes
Telephone (Business hours)		
Date Of Birth		

2. SELECT THE SERVICE REQUIRED

Please tick one box only:

- I wish to request a new service[^]
 I wish to request a change to my existing service and my

UQ Sign in is: _____

Please indicate the required change/s:

- Change the UQ Research affiliation to be billed for my service#
 Cancel my account – Proceed to section 5
 Upgrade / downgrade my service – Proceed to section 3

3. SELECT THE PRODUCTS REQUIRED

Products	Qty	Cost
<input type="checkbox"/> Staff Internet Medium service - Includes email, national dial-up access, 10,000MB monthly download quota, 20MB disk space, static IP and wireless access.	N/A	No Cost
<input type="checkbox"/> Staff Internet High service - Includes email, national dial-up access, 30,000MB monthly download quota, 20MB disk space, static IP and wireless access.	N/A	No Cost
<input type="checkbox"/> Email only service – Includes email and 20MB disk space	N/A	No Cost
<input type="checkbox"/> VPN (Virtual Private Network)	N/A	No Cost
<input type="checkbox"/> 100MB Additional Disk Space		No Cost

*Prices quoted are per six months and include GST. Fees will be pro-rated.

4. EMAIL ADDRESS PREFERENCES

If you have requested a new service, please also provide two email address preferences below:

1st Preference

@uq.edu.au

2nd Preference

@uq.edu.au

5. YOUR AGREEMENT

The information I have provided is accurate to the best of my knowledge. By signing below, I confirm I have read and agree to the University of Queensland's Terms and Conditions for provision of Internet Services. ITS advises that clients should visit this web page <http://its.uq.edu.au/terms> on a regular basis to check for new versions of these terms and conditions which will apply upon posting to the web page.

- I am over 18 years of age.
- I agree to the information I have provided being used by ITS so as to provide me with the service I have applied for.

Signature

Date

6. AUTHORISATION & PAYMENT

This section must be completed and signed by the Head of Department or his/her authorised delegate. I agree that this applicant is entitled to use University network facilities and the UQ Research Affiliation# noted below will bear all costs of this account.

Full name and position of department head/authorised delegate	Signature
UQ Research Affiliation to be billed#	Date

IMPORTANT: 'Staff' and 'Staff Casual' accounts will automatically be billed to the employer as indicated in Aurion#.

UQ Research Affiliation ABN

SUBMIT COMPLETED APPLICATION WITH PAYMENT

IN PERSON

Monday to Friday, 8:30am – 4:30pm
 ITS Service Desk
 Level 2
 Prentice Building No. 42
 The University of Queensland
 St Lucia campus

FAX (07) 334 66838

MAIL

ITS Service Desk
 Level 2
 Prentice Building No. 42
 The University of Queensland
 Brisbane QLD, 4072

GENERAL ENQUIRIES

Phone (07) 336 56000

Email accounts@its.uq.edu.au

OFFICE USE ONLY

Processed by: _____ Date: _____

Client ID: _____ Inv #: _____