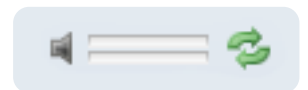




B-LINE MEDICAL SIMULATION CAPTURE SYSTEM

RECORDING A NEW SESSION

- 1 Visit uq-simbridge.av.its.uq.edu.au and log in to the B-Line system with your UQ credentials.
 - UQ B-Line systems can only be accessed from a computer on the UQ network, or from a personal device running the UQ VPN client. UQ VPN connection instructions can be found online at its.uq.edu.au/services/vpn . If you are unable log in or connect to the B-Line system, please contact help@its.uq.edu.au or call 336 56000.
- 2 Select **Start / Join Session**, select the required B-Line recording system from the list of available systems, then select **Done**.
- 3 Select a pre-configured scenario from the **Select Scenario** menu options, or select **None - Enter Name Below** to create a new scenario.
- 4 Use the tick boxes to select the cameras you wish to use for the recording.
 - If you receive a **No Video Inputs Found** error message, please use the touch panel or controller in the simulation room to power on the AV system, then select the refresh icon.
- 5 Position the cameras correctly using the touch panel or controller within the simulation room. Camera positions can be changed throughout the recording.
- 6 Select recording participants from the list of registered B-Line users, then assign a **Participant Type** to each participant using the drop-down menu next to each name.
- 7 Select **Start Session** to continue.
- 8 Select **Start Recording** to commence recording the session.
 - Use the Annotate button to create markers throughout the recording, in order to mark significant events on the recording timeline or choose from the predefined annotations found under the **Predefined Annotations** tab.
- 9 Select **Stop Session** to stop recording and finalise the session.
 - Please note that the **Leave Session** option does not finalise the session. Other users will not be able to use the room's B-Line system while another session is in progress.



REVIEWING A RECORDED SESSION

- 1 Visit uq-simbridge.av.its.uq.edu.au and log in using your UQ credentials.
- 2 Select **Debrief Session** to open a list of past recording sessions, select the required session from the list, then select **Done**.
- 3 Use the Debriefing interface to review the captured video. Select **Done** when finished.
 - Annotations can be added to the timeline by selecting the **Annotate** option. Existing annotations can be edited by double-clicking on the annotation marker within the timeline.
 - Use the **Session Link** option to copy a link for this specific session to your clipboard. This link can be passed on to other B-Line system users and session participants.

ALWAYS LOG OUT OF B-LINE TO AVOID PATIENT CONFIDENTIALITY ISSUES

NEED HELP?

Email: itsupportdesk@its.uq.edu.au

ST LUCIA

Ph: 07 336 (54033)

7am - 9pm weekdays during semester

7am - 5pm weekdays out of semester

GATTON

Ph: 07 546 01181

Ext: 50181

8am - 4pm Weekdays

HERSTON

Ph: 07 336 (64871)

7am - 3pm weekdays

TRI & PACE

Ph: 07 334 (61924)

7am - 3pm weekdays