

## Application for Web PrISM Administrator Access

Please complete this application for administrator access to Web PrISM (<https://webprism.its.uq.edu.au>). This allows granting and revoking of standard Web PrISM access to users within your area.

N.B. If you require standard access to Web PrISM please contact your local Web PrISM administrator; there is no need to fill out this form unless you need to grant access for other people to use Web PrISM. If you do not know who is your local Web PrISM administrator, please contact the ITS Support Desk (contact details at bottom of form).

### APPLICANT DETAILS

<b>Title:</b>	<b>First Name:</b>	<b>Last Name:</b>
<b>UQ Sign In (username):</b>	<b>Facsimile: (    )</b>	
<b>Employee number:</b>	<b>Telephone: (    )</b>	
<b>UQ Organisational Unit:</b>		

### Web PRISM Roles

Please list the roles within Web PrISM for which you require administrator access. If you are unsure of which roles you require, list the Org Units for the areas you administer.

**Roles:**

### APPLICANT AGREEMENT

The information I have provided is accurate to the best of my knowledge. By signing below, I confirm I have read and agree to the University of Queensland's Terms and Conditions for provision of Internet Services. UQconnect advises that clients should visit this web page <http://www.uqconnect.net/terms> on a regular basis to check for new versions of these terms and conditions which will apply upon posting to the web page.

- I am over 18 years of age.
- I agree to the information I have provided being used by UQconnect to provide me with the service for which I have applied.
- I will maintain the list of users with access to Web PrISM granting access only to those who need access to fulfill their role within UQ and revoking access to those who no longer need access to fulfill their role within UQ.

**Signature**

**Date**

### AUTHORISATION

This section must be completed and signed by the Head of Organisational Unit or his/her authorised delegate.

I authorise this applicant to receive the above mentioned service for users. The granting of administrators access means the applicant can and must maintain the list of authorised users. It is the applicant's responsibility to keep UQconnect informed of any changes to the details provided herein.

**Full name and position of Head of Org Unit or Authorised Delegate**

**Signature**

**Date**

### SUBMISSION

EMAIL [itsupportdesk@its.uq.edu.au](mailto:itsupportdesk@its.uq.edu.au)

FAX (07) 334 66838

GENERAL ENQUIRIES

Phone (07) 336 56000

Email [info@its.uq.edu.au](mailto:info@its.uq.edu.au)

OFFICE USE ONLY  
(Attn: Applications and Identity Services)

Processed by: \_\_\_\_\_ Date: \_\_\_\_\_