

Casual Academic Pay Timetable – Summer Semester 2024 - 2025

Casual Academic Staff are paid a fortnight in arrears. You will receive pay for the work you have done (including any adjustments that are approved prior to the deadline) in the fortnight after the work has been done.

Teaching Weeks	Start pay period	End Pay period	Last day for School to approve schedule - prior to THURSDAY 5pm	Casual Academic Confirm All available and timesheet open for editing THURSDAY (6pm)	Casual Academic Last day to adjust timesheet and Confirm All MONDAY 5 pm	Last day to adjust timesheet for Supervisors – prior to TUESDAY 5pm	In Bank Account
Recess 1 and Summer Week 1	16 November 2024	29 November 2024	28 November 2024	28 November 2024	2 December 2024	3 December 2024	12 December 2024
Summer Week 2 and 3	30 November 2024	13 December 2024	12 December 2024	12 December 2024	16 December 2024	17 December 2024	26 December 2024
Summer Week 4 and Mid-Sem	14 December 2024	27 December 2024	Early cutoff - Tuesday 24 December 2024	Early cutoff - Tuesday 24 December 2024	30 December 2024	31 December 2024	9 January 2025
Summer Week 5 and 6	28 December 2024	10 January 2025	9 January 2025	9 January 2025	13 January 2025	14 January 2025	23 January 2025
Summer Week 7 and 8	11 January 2025	24 January 2025	23 January 2025	23 January 2025	27 January 2025	28 January 2025	6 February 2025
Summer Exam Week 1 and 2	25 January 2025	7 February 2025	6 February 2025	6 February 2025	10 February 2025	11 February 2025	20 February 2025